

**University Committee on Academic Policy
2006-2007 Annual Report
UCAP Chairperson: Ralph Putnam**

UCAP meets every other Thursday throughout the academic year. UCAP minutes and agendas are available on the UCAP website:<http://ucap.msu.edu>

1. Meetings Held:

August 31, 2006
September 14, 2006
September 28, 2006
October 12, 2006
November 9, 2006
November 30, 2006
December 14, 2006
January 11, 2007
January 25, 2007
February 8, 2007
February 22, 2007
March 15, 2007
March 29, 2007
April 12, 2007
April 26, 2007

2. Specific UCAP Issues and Actions Discussed or Finalized in 2006-2007

(Dates indicate UCAP meeting dates on which actions were taken).

Considered and supported proposal to revise the Writing Requirement statement in the Undergraduate Education section of *Academic Programs*, to accommodate writing course requirements established by the Residential College in the Arts and Humanities. (August 31)

Considered and supported proposal to create a College of Music. (September 14)

Continued discussion begun in Spring 2006 of possible changes or clarification to the Dean's List policy. The committee agreed that the policy should remain unchanged, but recommended changes in the wording of the policy. (September 14)
Considered request by the Department of Food Science and Human Nutrition to establish a minimum grade-point average for admission to the Dietetics major. UCAP supported establishing an admissions requirement. (October 12)

Considered and supported recommendation from the Honors College that the Academic Scholars program be made permanent. (November 30)

Considered and supported request to extend moratorium on Admission to the

Bachelor of Arts Degree in Women's Studies through Summer 2007. (November 30)

Discussion and subcommittee work on possible revisions to policy for College-Level Examination Program (CLEP) course waivers.

Considered and supported request to extend moratorium on admissions to the Bachelor of Science degree in Geophysics until Summer 2007. (December 14)

Considered and supported proposed changes to make permanent the College of Engineering's "Admit When Ready" practices. Forwarded this recommendation to ECAC for action by Faculty Council and Academic Council. (January 11)

Considered request for changing the admission requirements for admission as a junior to the Construction Management Program to require at grade of at least 2.0 in each of five courses. Request to be again considered upon receipt of additional information from Construction Management to justify the proposed changes and clarify their potential impact on students. (January 11)

At request of ECAC, considered invitation for MSU Faculty Council to join the Coalition on Intercollegiate Athletics (COIA). After consulting with members of Athletic Council and discussing, UCAP recommended to ECAC that Faculty Council join COIA. (January 11)

Considered and supported proposed changes to the admission as a junior requirement for the B.A. degree in Business Administration. (January 25)

Considered and supported proposed guidelines for students in the Institute of Agricultural Technology transferring to Baccalaureate programs. (January 25)

Considered and supported request from the Honors College to consider policy changes related to MSU credits of high school students enrolled in MSU courses. UCAP recommended to ECAC that these policy changes be forwarded to Faculty Council and Academic Council for endorsement. (January 25)

Considered and supported request from the College of Business to implement a 2.00 minimum requirement for a specialization in International Business. (February 8)

Considered and supported proposed criteria for admission and grade point requirements within a proposed new Bachelor of Science degree in Athletic Training. (February 8)

Considered and recommended proposal from Office of the Registrar to change implementation of policy on graduation with honors and high honors. Academic Programs specifies that 20 percent of each undergraduate class should receive honors, with 6 percent receiving the "With High Honor" designation, and the following 14 percent receiving the "With Honor" designation. Currently Academic Programs also lists the minimum GPAs for each designation. Under the endorsed

change, Academic Programs will no longer list the GPA cut-offs, referring readers instead to a website with the current GPAs required for honors and high honors. These GPAs will be determined each spring semester to become effective for students graduating the following spring. (February 22)

Considered request from Linda Trevarthen, Manager, Testing Services, to change policies on granting credit based on College Level Examination Program (CLEP) exams. Currently, credit for CLEP exams is granted only before matriculation for specific approved examinations. Trevarthen requested that CLEP examination credit also be granted for currently enrolled students. UCAP determined that no change in policy is warranted. (February 22)

Established special rule for the remainder of the current academic year that the secretary of the Associate Provost for Undergraduate Education will attend UCAP meetings and prepare minutes for approval by the committee. (February 22)

In response request from ECAC, considered changes to MSU's Religious Observance Policy as proposed by ASMSU (Bill 14-41). After considerable information gathering and discussion, UCAP proposed changes to this important policy, forwarding the recommendation to ECAC for further consideration by appropriate governance groups. (February 22)

Considered and supported proposal to proposal to return Lyman Briggs School of Science to college status. (March 29)

After extensive discussion and subcommittee work during the year, forwarded to ECAC a proposal to establish a Fall Study Break. (March 15)

Considered possible changes to the policy for repeating courses. Based on input and recommendation from the Undergraduate Associate/Assistant Deans (UGAAD) committee, recommend that no change be made to the current course repeat policy. (March 29)

Considered and supported request to extend moratorium on admissions to the Bachelor of Science degree in Apparel and Textile Design until Spring 2008. (April 26)

Discussion and subcommittee work on academic dishonesty policies. Began development of proposal to revise policy on Integrity of Scholarship and Grades (Academic Dishonesty).

Discussion and subcommittee work to clarify policies for undergraduate instructional or learning assistants. (no action taken)

3. Pending issues for 2007-2008

Revisit religious observance policy

Continue work on academic integrity policies

Continue work on policy for undergraduate learning assistants