

**MICHIGAN STATE UNIVERSITY**  
**University Committee on Undergraduate Education**  
**DRAFT MINUTES**

Thursday, February 4, 2021  
10:15 A.M. to 12:00 P.M., via Zoom

<https://msu.zoom.us/j/96531712347>

Passcode: 849464

Present: Brianna Aiello, Rich Bellon, Glenn Chambers, Andy Corner, Corey Drake, Jan Eberle, Richard Enbody, Kathleen Gallo, David Gilstrap, Sejuti Das Gupta, Aubrey Hanes, Aaron Iturralde, Nick Knowles, Mark Largent, Gina Leininger, Sheng-Mei Ma, Helen Mayer, Justin Micomonaco, Steve Shablin, Emily Tabuteau, Antoinette Tessmer, Elizabeth Webster, Patty West, Scot Yoder

Absent: Kionna Henderson, Chloe Majzel, Dan Manville, Tyler Silvestri

The agenda was approved.

The minutes were approved for January 14, 2021.

**Comments from the Chairperson**

Chairperson Corner had the following brief announcements:

- At the last Steering Committee meeting, President Stanley expressed desire for our faculty to have the same eligibility for the COVID vaccine that K-12 teachers have;
- MSU has signed a 30-year agreement with the Henry Ford Health System;
- Noted the short term changes in distancing protocols in the residence halls;
- Noted that the Provost's office has indicated a continuing commitment to address RVSM issues across campus;
- Executive VP for Health Sciences, Dr. Norm Beauchamp, reported at Steering Committee that MSU's approach to COVID is keeping the occurrence of the virus low on campus.
- Noted the change for E. Lansing Income Tax withholding if you have not been working on campus and you do not live in E. Lansing;
- Associate Provost for Undergraduate Education Mark Largent is up for a one-year review. UCUE will oversee since Associate Provost Largent doesn't have a College Advisory Committee.

**Comments from the Associate Provost for Undergraduate Education**

Associate Provost Largent indicated that the University is preparing for many transitions in the summer with the hope that classes will mostly be taught in person in the fall. Associate Provost Largent discussed the recent uptick in COVID cases on campus due in part from students gathering in groups with students living off campus. He indicated that safety precautions for in person classes are going well.

Associate Provost Largent noted that the Colleges are identifying courses that were taught successfully online and how to continue some sections online while at the same time complement sections that will be taught in person. A discussion was held on how to utilize students' time to work to their advantage.

Associate Provost Largent noted that an in-person graduation is being planned for the end of Spring, 2021 semester. The ceremonies will be held outside in the parking lots of Breslin Center, the Stadium, and between the Auditorium and Snyder-Phillips Hall with no more than 500 people in attendance.

Associate Provost Largent spoke about advancing student success and the financial well-being of the University involving instructional costs, net tuition revenue, and enrollment management.

Steve Shablin indicated upcoming enrollment dates.

**Request to Change the Graduation Requirements for the Bachelor of Arts and Bachelor of Science Degrees in the College of Social Science (Action Item)**

Walter Hawthorne, Associate Dean, College of Social Science

Michael Connelly, Assistant Dean, College of Social Science

The committee granted voice to Associate Dean Hawthorne and Assistant Dean Connelly.

Associate Dean Hawthorne summarized the request by stating that the College of Social Science has a STEM requirement for students receiving a BS degree from the College. Currently, a long list of STEM courses exist for students to choose from. In order to reflect expertise in a student's chosen area, each unit will now create a tailored list of STEM courses for students to choose from that is in support of a particular major. Each unit will embed this requirement into the major.

Associate Dean Hawthorne stated that for a BA degree, the College would not ask students to take two STEM courses since many of these courses are already built into the interdisciplinary minor.

Voice was removed from Associate Dean Hawthorne and Assistant Dean Connelly.

The following motion passed unanimously.

***The University Committee on Undergraduate Education duly considered and endorsed the Request to Change the Graduation Requirements for the Bachelor of Arts and Bachelor of Science Degrees in the College of Social Science.***

**Request for a New Minor in Financial Planning and Wealth Management (Action Item)**

Antoinette Tessmer, Assistant Professor, Eli Broad College of Business

*Tabled at Jan. 14, 2021 UCUE meeting and returned to Department for additional information*

Dr. Tessmer described the Request that had been tabled at the January 14 UCUE meeting. UCUE had concerns about students earning the minor at the same time as completing the requirements for the Finance major. Dr. Tessmer stated the issue was addressed at the department level and referenced a support document detailing new language stating that "at least nine credits must be unique to the minor and may not count for a course taken to satisfy another university, college, or major requirement."

***The University Committee on Undergraduate Education duly considered and endorsed the Request for a New Minor in Financial Planning and Wealth Management.***

**Code of Conduct for Academic Advising Subcommittee Report (Discussion Item)**

Justin Micomonaco, Emily Tabuteau

Dr. Micomonaco reported that the Subcommittee will meet next week.

### **APUE first-year review (Discussion Item)**

Chairperson Corner announced that UCUE will oversee Associate Provost Largent's first-year review as the Associate Provost for Undergraduate Education. Stakeholders from around campus to be involved in the review were suggested and included the Undergraduate Assistant and Associate Deans (UGAAD), the Hub, Associated Students of MSU (ASMSU), Council of Undergraduate Deans (CUED), UCUE, Admissions, tenure stream faculty, fixed term academic specialists, faculty and student affairs, Council of Graduate Students (COGS), APUE staff, Honors College, residential and professional colleges, and the Office of International Students and Scholars (OISS).

Chairperson Corner stated that Academic Human Resources (AHR) will develop and administer a survey. UCUE will compile results and provide a report. The deadline for the report is the end of this semester.

### **Roundtable**

David Gilstrap commented on discussions from a recent Athletic Council meeting involving a name, image, and likeness issue that although has been legally approved, the NCAA as not approved of yet.

Sejuti Das Gupta asked if summer semester tuition is charged using the block tuition model. Associate Provost Largent indicated that summer semester is treated the same as fall and spring and uses the block tuition model.

Respectfully submitted by Lynne Frechen.