

MICHIGAN STATE UNIVERSITY
University Committee on Undergraduate Education
DRAFT MINUTES

Thursday, January 10, 2019
10:15 A.M. to 12:00 P.M.

Board Room, 4th Floor Administration Building

Attending: Rich Bellon, Andrew Corner, Deb Dotterer, Kathy Forrest, Mark Largent, Gina Leininger, Sheng-Mei Ma, Norbert Mueller, Emily Tabuteau, Antoinette Tessmer, Elizabeth Webster, Scot Yoder, Matt Zierler, Traci Gulick for Steve Shablin, Ming Wang for Jan Eberle

Absent: Stephanie Cohen, Jan Eberle, Katie Gray, Mary Juzwik, Mary Ann Laboe, Helen Mayer, Salim Nuhu, Katie Ruger, Steve Shablin, Jiahao She

The agenda was approved.

The minutes were approved for December 6, 2018.

Comments from the Chairperson

Chairperson Bellon welcomed UCUE members to the new semester.

Comments from the Interim Associate Provost for Undergraduate Education

Interim Associate Provost Largent thanked UCUE members for reviewing and commenting on the drop/add policy in light of the implementation of flat-rate tuition at the December 6 UCUE meeting. He added that due to technical limitations with the current Student Information System (SIS), the recommendations are not currently possible. Our existing SIS would require drop/add changes to be done individually for thousands of students. However, UCUE asks that its recommendations be formally reviewed, approved and implemented under the new SIS, which is scheduled for implementation approximately Fall, 2021. For now, MSU will do its best to mitigate problems of current policy.

Interim Associate Provost Largent announced that the search for a permanent Associate Provost for Undergraduate Education will begin next month. Terry Curry, Associate Provost & Associate Vice President for Academic Human Resources, will work closely with UCUE before and during the search.

Request to Change the Admission Requirements for the Minor in Hospitality Business Real Estate Investment Management (Action Item)

Mi Ran Kim, Associate Professor, Eli Broad College of Business

Dr. Kim summarized the changes being requested:

- All prerequisite courses are now listed in the new requirements because the previous admission requirements were not clearly listed;
- Open the minor to all MSU students who are enrolled in a bachelor's degree program;
- Internship requirement was eliminated since many international students had difficulty finding an internship.

UCUE held a discussion with concerns that included the possibility of the minor being inundated with students if it were open to all MSU students and how class resources would be affected. Concerns were discussed regarding minimum requirements for entrance into the minor not being transparent. A suggestion was made to use admission requirements for Public Relations as a guide.

Due to UCUE's concerns, the Request was tabled and interim Associate Provost Largent suggested Deb Dotterer work with the Director of the School of Hospitality Business to clarify language in the admission requirements.

The University Committee on Undergraduate Education Tabled the Request to Change the Admission Requirements for the Minor in Hospitality Business Real Estate Investment Management.

Chairperson Bellon announced that the University Committee on Academic Governance (UCAG) is reviewing the Bylaws for Academic Governance. He referenced a document on the Executive Summary of Recommendations from the Ad Hoc Committee on Bylaws Reform. He indicated UCUE had been asked to review the sections that apply to the Committee. Due to lack of time, this item had been tabled from the December 6 UCUE meeting. A brief discussion was held and there were no objections to the recommendations. The report will come back to UCUE as an Action Item at a later date.

Roundtable

No items were reported.

Meeting adjourned at 10:55 am.

Respectfully submitted by Lynne Frechen.