

MICHIGAN STATE UNIVERSITY
University Committee on Undergraduate Education
DRAFT MINUTES

Thursday, March 15, 2018

10:15 A.M. to 12:00 P.M.

Board Room, 4th Floor Administration Building

Attending: Ewuraa Appiagyei-Dankah, Rich Bellon, Joanna Bosse, Marcos Caballero, Sekhar Chivukula, Jan Eberle, Kathy Forrest, Pat Huddleston (for Andrew Corner), Louise Jezierski, Anna Krupka, Sheng-Mei Ma, David MacFarlane (for Robert Richardson), Richard Miksicek, Matt Pontifex, Katherine Ruger, Steve Shablin, Jiahao She, Emily Tabuteau, Antoinette Tessmer, Janette Vani, Elizabeth Webster

Absent: Giles Brereton, Andrew Corner, Louis Rolland,

The agenda was approved as amended by moving agenda item 11 before item 10.

The minutes were approved for February 8, 2018.

Comments from the Chairperson

Chairperson Miksicek reported that the University Council meeting on February 22 discussed the search for the next MSU President. This is a delegated responsibility of the Board of Trustees, however the process to be followed is not well defined in the Board of Trustee bylaws and given recent concerns that faculty have it was felt there should be faculty input regarding the search process.

Council of Deans has been putting together their own notes and will send to the Board re the Presidential Search.

The University Committee on Academic Governance (UCAG) has been discussing a possible process for potential bylaw changes to Academic Governance for University Standing Committees. UCAG is proposing the formation of an ad hoc committee of six individuals made up of possibly emeritus faculty and other key people on campus to discuss and propose bylaw changes. The process may involve the use of subcommittees. One reason for this is the consensus that faculty feel they have a voice but lack of power in terms of seeing action on suggestions.

The University Committee on Curriculum (UCC) presented a letter to the Steering Committee asking that it be shared with faculty and instructional staff encouraging opportunities for classroom conversations and other mechanisms for open dialog with students in and out of the classroom regarding issues of current concern to students. A draft version of the letter can be found on the appendix to the agenda for the March 12 Steering Committee meeting.

Results were distributed from a Qualtrix survey that was used to collect opinions regarding a potential platform for student evaluation of teaching.

Comments from the Associate Provost for Undergraduate Education

Associate Provost Chivukula had no comments.

Request to Change the Graduation Requirements for the Bachelor of Arts Degree in the College of Arts and Letters (Action Item)

Sonja Fritzsche, Associate Dean, College of Arts and Letters

Beth Judge, Assistant Dean for Undergraduate Education, College of Arts & Letters

The committee granted voice to Associate Dean Fritzsche and Assistant Dean Judge.

Chairperson Miksicek stated that if it were useful, both requests from the College of Arts and Letters could be discussed at the same time, however UCUE would vote on each request separately.

Associate Dean Fritzsche stated that this request is part of the experiential learning requirement with the idea of giving students in the Arts and Humanities majors practical learning experiences that can build a resume. She stated that this has been a faculty driven initiative and described a task force that met last year and created learning goals and made recommendations for the changes. If approved, they are currently talking with faculty about how to implement the changes. The new requirement requires three credits and this can be earned by internships, undergraduate research, service learning, study abroad, or other existing experiences.

Assistant Dean Judge explained that the College of Arts and Letters used to require students complete two 12-credit cognates. The purpose for this was to provide students with a broader educational experience. Currently, students are very interested in completing minors. The College is now going from two 12-credit cognates to one 15-credit cognate which corresponds with the minimum number of many existing minors.

Scholarship funds for experiential learning experiences were discussed.

Voice was removed from Associate Dean Fritzsche and Assistant Dean Judge.

The following motion passed unanimously.

The University Committee on Undergraduate Education duly considered and endorsed the request to Change the Graduation Requirements for the Bachelor of Arts Degree in the College of Arts and Letters.

Request to Change the Graduation Requirements for the Bachelor of Fine Arts Degree in the College of Arts and Letters (Action Item)

Sonja Fritzsche, Associate Dean, College of Arts and Letters

Beth Judge, Assistant Dean for Undergraduate Education, College of Arts & Letters

The committee granted voice to Associate Dean Fritzsche and Assistant Dean Judge.

Associate Dean Fritzsche stated that the Bachelor of Fine Arts (BFA) students do not have a cognate requirement, therefore it is an additional three credits. She added that almost all of their BFA programs require that students have an experiential component embedded in their major. The number of elective credits for the BFA were discussed.

Voice was removed from Associate Dean Fritzsche and Assistant Dean Judge.

The following motion passed unanimously.

The University Committee on Undergraduate Education duly considered and endorsed the request to Change the Graduation Requirements for the Bachelor of Fine Arts Degree in the College of Arts and Letters.

Request to Change the Graduation Requirements for the Bachelor of Arts Degree in the Eli Broad College of Business (Action Item)

Shawnee Vickery, Professor, Supply Chain Management, Eli Broad College of Business

The committee granted voice to Dr. Vickery.

Dr. Vickery stated that the requested changes will not impact current students. Students in the program working under the existing requirements will satisfy the new requirements. Dr. Vickery provided an overview of the changes that include more options for students in the Statistics classes and more flexibility with the international business requirement. Credits were increased from 51 to 54.

Discussion took place on the total number of credits needed for the program and it was noted that there was a discrepancy in the catalog copy versus the formal Request. Chairperson Miksicek suggested Dr. Vickery email Joy Speas pointing out that the total credit count for the new catalog language needs to be updated and corrected and the 3 credits have to be added into the right hand tally column under 2.c., the international experience requirement. Chairperson Miksicek asked to be copied on the email.

It was noted that a sign off was needed for the Statistics requirement. It was also noted that Management 250 has been changed to Business 250.

Voice was removed from Dr. Vickery.

The following motion passed unanimously.

The University Committee on Undergraduate Education duly considered and endorsed the request to Change the Graduation Requirements for the Bachelor of Arts Degree in the Eli Broad College of Business pending correction of the credit tally (57-58 credits under item 1.a.2.) within the catalog text, and with the recommendation that the college develop and maintain a robust list of courses and options that fulfill the international experience requirement (item 1.a.2.c.).

Request for a Moratorium on Admission to the Disciplinary Teaching Minor in Computer Science [Secondary Certification] (Action Item)

Chairperson Miksicek had discussions with Associate Dean Neeraj Buch and Assistant Dean Amanda Idema regarding this Moratorium request. The request is a change of regulation by the State of Michigan's certification requirements. Two students are currently completing the requirements for the minor and will graduate Spring, 2018. It was noted that there is no longer a need for the minor since it is no longer recognized by the State of Michigan.

The following motion passed unanimously.

The University Committee on Undergraduate Education duly considered and endorsed the request for a Moratorium on Admission to the Disciplinary Teaching Minor in Computer Science [Secondary Certification].

Reconsideration of the Request to Change the Admission to the College Requirements in the College of Engineering (Action Item, tabled from 2/8/18 UCUE meeting)

Chairperson Miksicek had discussions with Associate Dean Neeraj Buch and Assistant Dean Amanda Idema regarding the Request that had been tabled from the 2/8/18 UCUE meeting. UCUE had reservations regarding the language to require a minimum grade of 2.0 in all math courses. After discussion, Associate Dean Buch and Assistant Dean Idema, on behalf of their College, agreed with the changes that UCUE suggested.

The following motion passed unanimously.

The University Committee on Undergraduate Education duly considered and endorsed the request to Change the Admission to the college Requirements in the College of Engineering with the agreed upon changes to item 15 of the Program Change form:

Requirement 2: Completion of Mathematics 132 & 133 with a minimum grade of 2.0 in each course;

Requirement 3: A minimum grade point average of 2.0 in all mathematics courses (reverting to existing catalog language).

Associate Provost Chivukula provided background and gave an update on changes to Gateway Mathematics Curriculum Reform and plans for Fall Semester, 2018. A summary of this presentation follows.

1. Beginning in FS18, MTH 1825 will no longer be a prerequisite for MTH 101 and 102 regardless of a student's Math Placement Exam score, and the number of available seats will be increased.
2. For entering students who would have previously been placed into MTH 1825 in preparation for college algebra, we will create a two-semester credit-bearing sequence, MTH 103A (graded P/F) and 103B, which will together serve the role of MTH 103 for the purposes of prerequisites, corequisites and the University mathematics requirement.
3. Lyman Briggs College will continue enrolling students in an enhanced version of MTH 103 instead of MTH 1825.
4. We will use HS transcript information to improve accuracy of placement, and in particular to avoid underplacement, and provide an "off-ramp" from 103 to 103A.

Associate Provost Chivukula also indicated that the MTH 103 A and B structure has been used in the Dow STEM hybrid summer program.

Jen-nien (Ryan) Yang and Jessica Knott from IT Services gave a presentation regarding a plagiarism detection system and license renewal for TurnItIn.

Jen-nien and Jessica stated that based on survey results, professors have indicated that they use TurnItIn mostly for a plagiarism detection tool and have found the program of great value. In summary, Jen-nien and Jessica would like to recommend that MSU renew the license for TurnItIn and UCUE agreed.

Jen-nien and Jessica provided a follow up on the search for a student evaluation of teaching system. They have drafted a request for proposal (RFP) for a replacement system and it is currently with the MSU Purchasing Department. The RFP will be sent to potential vendors. Jen-nien and Jessica discussed a timeline for reviewing proposals and stated a recommendation will probably not come forward until Fall, 2018. They are looking for three or four faculty and student representatives to assist in the review of proposals. Chairperson Miksicek stated he would work with other University committees to create a list of representatives to assist.

Roundtable

Steve Shablin reported on the following activities that are currently underway:

1. A Request for Information for a new degree audit system has been sent out. Responses have been received and are being reviewed. The committee is currently working with Huron Consultants and will construct a position paper which will move to an executive committee for review.
2. A Request for Information is underway for a new Student Information System. Various vendor information is being reviewed. A difference to note is that some systems operate on either a premise or a cloud option. A proposal is being put together to forward to the SIS Executive Committee.

3. A Customer Relation Management System is being looked at to be used in the Office of Admissions to assist with recruitment and enrollment cycles. The current legacy mainframe system is being looked at. MSU is consulting with Gartner Group, a firm that looks at market direction.

Associate Provost Chivukula commented that some of MSU's core business systems are very old and outdated. Newer, up to date systems will assist us in supporting students in a more efficient way. A configured versus a customized system was discussed. UCUE may be asked to review business practices next academic year.

Ewurama Appiagyei-Dankah reported that March 19 is Mental Health Awareness week. Take Back the Night is being held on April 10.

Respectfully submitted by Lynne Frechen.

Meeting adjourned at 12:00 pm.