

# MICHIGAN STATE UNIVERSITY

August 25, 2017

## MEMORANDUM

TO: Dr. R. Sekhar Chivukula, Associate Provost for Undergraduate Education and Dean of Undergraduate Studies

FROM: Dr. John Gaboury, Associate Provost for Academic Services and Enrollment Management

RE: Request for a Moratorium on Admission to the English Disciplinary Teaching Minor Available for Elementary Certification

For Transmittal to the University Committee on Undergraduate Education (UCUE)

The request referenced above is being sent to you for action by the University Committee on Undergraduate Education (UCUE).

### UCUE Response Requested:

Please ask the UCUE to consider the request referenced above and provide consultative commentary. Please mail the related materials referenced under the heading Attachments at the end of this memorandum to UCUE members.

The request is for a moratorium effective Spring 2018 through Summer 2019.

The UCUE alone will consider this request and its consultative commentary will be sent to the Provost for determination.

If you have any questions about this memorandum or the attached materials, please contact Joy Speas, University Curriculum Administrator, at 5-8420.

Thank you.

### Attachments:

1. Request for a Moratorium form dated May 3, 2017; English Disciplinary Teaching Minor for Elementary Certification and attachments.

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## University Curriculum and Catalog

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(2)

Michigan State University Office of the Registrar

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Program Name: English Teaching Minor Degree: MNEL      Sequence Number: 5	Program Request ID: 3491
Effective Dates: Spring 2017 - Summer 2019	Status: Interim      Initial Action: Moratorium
<b>Requested Date:</b> 4/13/2017 10:46:19 AM	
<p><b>1. Department/School/College:</b> 04264 .... Department of English</p> <p><b>2. Name of Program:</b> English Teaching Minor</p> <p><b>3. Name of Degree:</b> MNEL</p> <p><b>4. Type of Program:</b> Minor</p> <p><b>5. Effective Start Semester:</b> Spring <del>2017</del> <i>2018</i></p> <p><b>Reason for Moratorium Request:</b> The Michigan Dept. of Education (MDE) removed English as an option for a teaching minor for Elementary Education program candidates.</p> <p><b>Effective End Term:</b> Summer 2019</p> <p><b>Students who will be affected by the proposed change(s):</b> Elementary Education program students</p> <p><b>Suggested alternative major and major code for new admits:</b> Other teaching minors accepted by the Michigan Department of Education</p>	
<p><b>DEPARTMENT LEVEL APPROVAL STATUS</b></p> <p>Approved: Department of English</p>	

5/2/2017 8:20:46 AM by Stephen Deng for Cara Cilano, Chairperson

**COLLEGE LEVEL APPROVAL STATUS**

Approved: College of Arts and Letters  
5/3/2017 8:48:28 AM by Sheila Contreras for Sheila Contreras, Associate Dean

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## Enrollments and Awards By Program Arts and Letters

Program - Description	Span		FY07	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	Total	10 yr Diff.
<b>MA - Master of Arts</b>														
1017 - Literature in English	FS96-	Enrollments	15	16	16	18	14	12	10	12	8	6	127	-9
		Awards	5	4	2	5	2	3	0	6	3	2	32	-3
		%	33%	25%	13%	28%	14%	25%	0%	50%	38%	33%	25%	0%
<b>MJEL - Teaching Mjr Elem Endorsement</b>														
0635 - English	FQ68-SS11	Enrollments	8	8	7	5	5	2	1	0	0	0	36	-8
0665 - Library Science	FQ68-SS11	Enrollments												0
<b>MJK2 - Teaching Mjr K-12 Endorsement</b>														
0666 - Library Science	FQ68-SS11	Enrollments												0
<b>MJSE - Teaching Major Sec Endorsement</b>														
0634 - English	FQ68-	Enrollments	154	167	168	153	150	141	142	123	117	109	1,424	-45
<b>MNEL - Teaching Mnr Elem Endorsement</b>														
→ 0636 - English	FQ68-	Enrollments	85	98	95	92	74	68	49	41	28	28	658	-57
0667 - Library Science	FQ68-SS11	Enrollments												0
<b>MNK2 - Teaching Mnr K-12 Endorsement</b>														
0671 - Bilingual Other	FQ68-SS11	Enrollments												0
<b>MNSE - Teaching Minor Sec Endorsement</b>														
0637 - English	FQ68-	Enrollments	61	66	66	61	61	70	77	68	46	28	604	-33
<b>MNUN - Minor Undergraduate</b>														
5769 - Fiction Filmmaking	FS15-	Enrollments	0	0	0	0	0	0	0	0	0	51	51	51
		Awards	0	0	0	0	0	0	0	0	0	13	13	13
		%	0%	0%	0%	0%	0%	0%	0%	0%	0%	25%	25%	25%
5699 - Film Studies	FS09-	Enrollments	0	0	0	24	30	35	42	51	69	67	318	67
		Awards	0	0	0	1	6	10	4	8	15	16	60	16
		%	0%	0%	0%	4%	20%	29%	10%	16%	22%	24%	19%	24%

Fiscal Year (FY) counts are distinct student counts within the Summer, Fall, and Spring terms.  
e.g. FY07=distinct student count within Summer 06, Fall 06, and Spring 07.  
If a student changed majors within the FY, he/she is counted under both majors.