

**MICHIGAN STATE**  
**U N I V E R S I T Y**

August 21, 2015

**MEMORANDUM**

TO: Dr. Douglas Estry, Associate Provost for Undergraduate Education  
and Dean of Undergraduate Studies

FROM: Dr. John Gaboury, Associate Provost for Academic Services

RE: Request to Change the Admission as a Junior in the College of Music  
to Admission to the College in the College of Music

For Transmittal to the University Committee on Undergraduate  
Education (UCUE)

The request referenced above is being sent to you for action by the University  
Committee on Undergraduate Education (UCUE).

UCUE Response Requested:

Please ask the UCUE to consider the request referenced above. Please mail the  
related materials referenced under the heading Attachments at the end of this  
memorandum to the members of the UCUE.

The UCUE alone will consider this request.

If you have any questions about this memorandum or the attached materials, please call  
me at 5-8420.

Thank you for your help.

Attachments:

1. Request to Change the Admission as a Junior in the College of Music  
to Admission to the College in the College of Music and attachments.



**University  
Curriculum and  
Catalog**

Hannah Admin. Building  
426 Auditorium Road  
Room 151A  
East Lansing, MI 48824

517-355-8420  
Fax: 517-353-1935

s:\share\ucuemusadmcoll



## Michigan State University - Office of the Registrar

### View a Program

[Main Menu](#)

Joy Speas, RO

Friday, 5/15/2015

**Program Name:** Music - Admission to the College of Music

Program Request ID: 3014

**Degree:** NOHN    **Sequence Number:** 2**Effective Dates:** Fall 2015 - Open    **Status:** Interim    **Initial Action:** Change**Requested Date:** 5/12/2015 4:18:41 PM**1. Department/School/College:**

30598 .... College of Music

**2. Name of Program:**

Prev: Music - Admission as a Junior

New: Music - Admission to the College of Music

**3. Name of Degree:**

NOHN

**4. Type of Program:**

Major

**5. Effective Start Semester:**

Prev: Spring 2009

New: Fall 2015

**6. Target student audience for the program:****7. Enrollment:****What is the expected enrollment per year:** 100**What is the minimum enrollment acceptable:** 1**8. Source of budget for the program:**

To align academic planning and curricular change, ALL requests for NEW funds must be included in the College's annual planning letter. Provost approval of new funds and the effective date for the new program must align. If funding is not approved, then the program request will not be forwarded to Faculty Senate.

Prev:

New: Internal reallocation

If new funds, was this request included in the College's annual planning letter?

Indicate yes or no. If no, then this is a department or college fund reallocation (If the program is implemented, no additional resources are required.).

**9. Projected Costs as compared to other programs in unit:**

Same

**10. Staff requirement:**

How many additional staff will be required: 0

Who will provide the primary instruction. Describe any external linkages(industry, government, etc.):

**11. Will additional equipment be required:**

Approximate cost: 0

Source of funding:

**12. Will additional library materials be required:**

Approximate cost: 0

Source of funding: N/A

**13. Will additional space be required:**

Type:

Approximate amount:

**14. If the program requirements contain a named concentration, do you wish for the concentration to be noted on the student's transcript?:**

No

**15. Detailed Description:**

*College of Music*

*Undergraduate Programs*

*Admission as a Junior to the College of Music*

1. Completion of at least ~~56~~ 28 credits acceptable to the college.
2. An academic record in all work accepted by the college which meets the requirements of Academic Standing of Undergraduate Students.
3. Acceptance into a degree program in the college.

**16. Are there admissions requirements for this program?:**

Grade or grade-point average requirements and if so in which course(s), portfolio requirement, audition, essay, etc. If there are not admission requirements other than those required by the University policy indicate "none".

Prev:

New: In addition to meeting the requirements for admission to the university, acceptance into an undergraduate program in the College of Music requires satisfactory performance on a major instrument or in voice as determined by audition. Candidates who wish to major in composition must submit a portfolio for review and approval by the area faculty. Transfer credit in music theory and music performance is validated by examination. Transfer credit in other music courses must have the approval of the College of Music.

**17. Type(s) of change(s):**

option to declare a major

**18. Students who will be affected by the proposed changes:**

none

**19. Will the proposed change(s) have a negative impact on students? If so, which ones?:**

No

Describe impact and explain what accommodations will be made:

**20. Reason(s) for change(s):**

Request per the University Council's endorsement of the Provost's recommendation to declare a major at 28 credits.

**DEPARTMENT LEVEL APPROVAL STATUS**

Approved: College of Music  
5/13/2015 3:27:48 PM by Michael Kroth for James B. Forger, Director

**COLLEGE LEVEL APPROVAL STATUS**

Approved: College of Music  
5/13/2015 3:28:01 PM by Michael Kroth for James B. Forger, Dean



Call us: (517) 355-3300 | [Contact Information](#) | [Site Map](#) | [Privacy Policy](#)

Call MSU: (517) 366-1855 | Visit: [msu.edu](http://msu.edu) | MSU is an affirmative-action, equal-opportunity employer.  
SPARTANS WILL. | © Michigan State University

**Admission as a ~~Junior~~<sup>Senior</sup> to the College of Music**

1. Completion of at least ~~56~~ 56 credits acceptable to the college. 28
2. An academic record in all work accepted by the college which meets the requirements of Academic Standing of Undergraduate Students.
3. Acceptance into a degree program in the college.