

MICHIGAN STATE UNIVERSITY

October 19, 2006

MEMORANDUM

TO: Dr. Doug Estry, Acting Associate Provost for Undergraduate Education
and Acting Dean of Undergraduate Studies

FROM: Dr. Linda O. Stanford, Associate Provost for Academic Services

RE: Request to Change the Admission as a Junior Requirement
for the Business Administration Degree

For Transmittal to the University Committee on Academic Policy (UCAP)

The request referenced above is being sent to you for action by the University Committee on Academic Policy (UCAP).

UCAP Response Requested:

The College of Business is requesting a change in the admission as a junior in business administration statement.

Please ask the UCAP to consider the request changing the Admission as a Junior in Business Administration requirement referenced above at its meeting on November 6, 2006. Please mail the related materials referenced under the heading Attachments at the end of this memorandum to the members of the UCAP.

The UCAP alone will consider this request.

If you have any questions about this memorandum or the attached materials, please call Joy Speas, University Curriculum Administrator at 5-8420.

Thank you for your help.

Attachments:

1. Request for Changes in an Academic Program form dated October 3, 2006; Admission as a Junior in Business Administration and attachments.



UNIVERSITY
CURRICULUM
and CATALOG

Michigan State University
176 Administration Building
East Lansing, Michigan
48824-1046

PH: 517/355-8420
FAX: 517/353-1935

s:\share\ucapbusadmadm

Admission as a Junior in Business Administration

~~Enrollments in the Broad College of Business are limited, and admission to the College is competitive. Those seeking admission must at least meet the criteria listed in Section I below, and will also be evaluated on the criteria listed in Section II.~~

Insert ①

I. Minimum criteria for consideration for admission:

1. Completion of at least 56 credits acceptable to the Broad College with a cumulative University grade-point average of at least 2.4000 and an academic record which meets the requirements of Academic Standing of Undergraduate Students.
2. Completion of at least four of the following core courses (to include the subject areas of accounting, economics, and mathematics):
Mathematics 103 or 124, Economics 201 and 202, Accounting 201 and 202, Computer Science and Engineering 101.
3. To be considered for Fall Semester admission at junior standing (56 credits), a student must declare a business major preference by April 15 of the year for which admission is sought.
To be considered for Spring Semester, a student must declare a business major preference by November 15 of the year prior to the year for which admission is sought.

II. Criteria for admission:

While a cumulative University grade-point average of 2.4000 is necessary to be considered for admission to the College, it does not guarantee admission. Admission decisions are based primarily on cumulative University grade-point average and grades in the core courses listed above. Other factors such as major preference and diversity may also be considered.

Enrollment in the Broad College of Business is limited, and admission to the College is competitive. Criteria for admission are listed below.

1. Completion of 56 credits.
2. Completion of the following core courses:
 - a. Mathematics 103 or 124
 - b. Economics 201 or 202
 - c. Accounting 201
 - d. Accounting 202 or Computer Science and Engineering 101 or an additional Economics course from item 2. b. above.
3. A student must declare a business major preference by April 15 for Fall semester admission or November 15 for Spring semester admission.
4. Admission decisions are based primarily on cumulative University grade-point average and grades in every completed core course listed above. A holistic review of academic and non-academic factors and experiences may also be considered.

REQUEST FOR CHANGES IN AN ACADEMIC PROGRAM

Michigan State University

Office of the Provost

See instructions at www.reg.msu.edu/Read/UCC/progchangeforminst.pdf.

Date 10/3/06

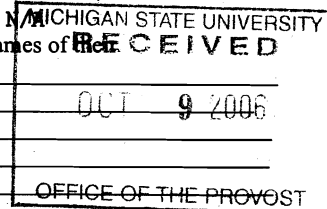
Submit this form to initiate (a) changes in a program which alter the degree requirements (including any kind of change in the courses required by the program), (b) a change in the administrative unit(s), (c) a change in the name of the program, and/or (d) a disbandment of any program. If substantial changes in the nature of the program are needed, submit a Request for Changes in an Academic Program form to discontinue the existing program and a Request for a New Academic Program form to initiate the new program. Follow the Guidelines for Implementation at www.reg.msu.edu/ucc/guidelines.asp. Information submitted on this form becomes a permanent part of the institutional record of this program.

Only the original copy of this form plus attachments should be sent to the Office of the Provost, Curriculum and Catalog, 176 Administration Building; copies will be distributed, as appropriate, to the Provost, the Teacher Education Council, University Committee on Academic Policy, University Graduate Council, and the University Committee on Curriculum. Electronic attachments should be sent to ucc@msu.edu.

- 1. Department/School/College The Eli Broad College of Business
2. PRESENT STATUS (exactly as indicated in the current catalog): 1056, 1267, 1069, 6001, 1264,
Name of Program: All undergraduate programs (admission as a junior) Curriculum and Major Codes: 1237, 1328
Name of Degree: Accounting, Finance, GBA-Prelaw, Gen Mgt, Human Resource Mgt, Marketing, Supply Chain Mgt.
Type of Program (check those that apply):
a. [X] Major
b. [] Specialization
c. [] Certificate
d. [] Online [] Off-Campus [] On-Campus
e. [] Teacher Certification: [] Elementary [] Secondary / [] Major [] Minor / [] Single Subject [] Group Subject
f. [] Other (Specify)
Cooperating Department(s)/School(s)/College(s):

CHANGE(S) REQUESTED:

- 3. Type(s) of Change(s): Admission as a Junior in Business Administration change
4. Discontinue program (see instruction 4).
5. Effective: Fall X Spring Summer, Year 2007. Students who will be affected by the proposed change(s): Students who will be admitted as a junior in the Broad College
6. Will the proposed change(s) have a negative impact on any students? No If so, which ones? Describe the impact and explain what accommodations will be made.
7. Reason(s) for change(s): This will allow for consideration of both academic and non-academic...a holistic review (not just grade point)
8. Source of budget for the program change(s): internal reallocation, college reallocation, new funds. N/A
9. Are projected costs much higher, about the same, or lower than other programs in your unit? N/A
10. How many additional staff will be required? none Indicate who will provide the primary instruction and the names of department/schools/colleges. Describe any external professional linkages (industry, government, etc.) N/A
11. Will additional equipment be required? No Approximate cost \$ Source of funds
12. Will additional library materials be required? No Approximate cost \$ Source of funds
13. Will additional space be required? No Type and approximate amount
14. Attach the information requested in Instruction 7.



- 15. Approved (see Instruction 15):
*Chairperson, Initiating Department or School
*Chairperson, College Curriculum Committee
*Dean, College
Provost
16. Reviewed by Others Affected (see Instruction 16):
Name
Position
Unit

*Signature means that the request is approved and that budgetary support is available or has been requested through normal administrative channels.

- 17. Date Approved:
Teacher Education Council
University Graduate Council
University Committee on Curriculum
Academic Council

BUSINESS

The faculty of The Eli Broad College of Business and The Eli Broad Graduate School of Management at Michigan State University is dedicated to continuous quality improvement in all of its activities. To that end, the faculty has adopted the following:

Core Vision

To be globally recognized for creating and disseminating leading-edge knowledge for business students, leaders and professionals.

Mission Statement

The mission of the Eli Broad College of Business and the Eli Broad Graduate School of Management at Michigan State University is to excel in the education and development of business leaders and in the creation and dissemination of knowledge, leading to national and international prominence for our core businesses: MBA programs, undergraduate programs, research and doctoral programs, and executive programs.

UNDERGRADUATE PROGRAMS

Undergraduate students are required to complete a core curriculum that exposes them to diverse subjects and develops a well-rounded business background. Within the undergraduate program, area requirements include writing, mathematics, integrative studies, basic disciplines and functional fields in business, and elective courses enhancing a student's course of study. An important component of the business curriculum is the major field of concentration, which is selected by each student upon admission to the Broad College. Students are strongly encouraged to meet with their academic advisor to discuss major fields of concentration, electives, study abroad, community service, work experience and leadership development opportunities.

Students completing undergraduate programs in the Broad College receive the Bachelor of Arts degree.

Freshmen

Individuals meeting the general University requirements for admission shown in the *Undergraduate Education* section of this catalog are enrolled in the Undergraduate University Division, but may declare a major preference in the Broad College.

Admission as a Junior in Business Administration

Enrollments in the Broad College of Business are limited, and admission to the College is competitive. Those seeking admission must **at least** meet the criteria listed in Section I below, and will also be evaluated on the criteria listed in Section II.

I. Minimum criteria for consideration for admission:

1. Completion of at least 56 credits acceptable to the Broad College with a cumulative University grade-point average of at least 2.4000 and an academic record which meets the requirements of Academic Standing of Undergraduate Students.
2. Completion of at least four of the following core courses (to include the subject areas of accounting, economics, and mathematics):
Mathematics 103 or 124, Economics 201 and 202, Accounting 201 and 202, Computer Science and Engineering 101.

3. To be considered for Fall Semester admission at junior standing (56 credits), a student must declare a business major preference by April 15 of the year for which admission is sought.

To be considered for Spring Semester, a student must declare a business major preference by November 15 of the year prior to the year for which admission is sought.

II. Criteria for admission:

While a cumulative University grade-point average of 2.4000 is necessary to be considered for admission to the College, it does not guarantee admission. Admission decisions are based primarily on cumulative University grade-point average and grades in the core courses listed above. Other factors such as major preference and diversity may also be considered.

Admission as a Junior in Hospitality Business

For information about the admission requirements for the Bachelor of Arts degree in Hospitality Business, refer to the statement on the *The School of Hospitality Business*.

Academic Standards and Policies

A **Policy Statement for Undergraduate Students** is mailed to each student with the notice of admission as a junior and is available in the Broad College Undergraduate Programs Advisement Center, Room 332 Eppley Center. Each student is responsible for knowing and adhering to these College policies.

In the Broad College, the student's faculty academic adviser plays a major role in developing a student's academic program. Students should discuss the major field of concentration requirements with their faculty adviser at the beginning of the junior year. It is important for each student to take a proactive approach in selecting the area of concentration. At the onset of the senior year, the student is advised to visit the Broad College Undergraduate Programs Advisement Center for a careful review of his or her progress, and to plan a program for the senior year. Responsibility for meeting graduation requirements rests with the student.

Graduation Requirements for the Bachelor of Arts Degree

1. The University requirements for bachelor's degrees as described in the *Undergraduate Education* section of the catalog.

The completion of Mathematics 103 and 124 [referenced in item 2. a. below] may also satisfy the University mathematics requirement.

2. The requirements for the BUSINESS CORE PROGRAM that consists of: CREDITS

		CREDITS
a.	All of the following courses (51 credits):	54
ACC	201 Principles of Financial Accounting	3
ACC	202 Principles of Management Accounting	3
BUS	309 Business Information Systems and Technology	3
CSE	101 Computing Concepts and Competencies	3
EC	201 Introduction to Microeconomics	3
EC	202 Introduction to Macroeconomics	3
FI	311 Financial Management	3
GBL	395 Law, Public Policy, and Business	3
MGT	315 Managing Human Resources and Organizational Behavior	3
MGT	409 Business Policy and Strategic Management	3
MSC	300 Managerial Marketing	3
MSC	303 Introduction to Supply Chain Management	3
MSC	317 Quantitative Business Research Methods	3
MTH	103 College Algebra	3
MTH	124 Survey of Calculus with Applications I	3
STT	315 Introduction to Probability and Statistics for Business	3

One additional Economics course at the 300-400 level (3 credits).

Students who pass a waiver examination will not be required to complete Computer Science and Engineering 101.

GBL 395H Law, Public Policy, and Business—Honors (W) may be substituted for General Business and Business Law 395. Ac-

new

Admission as a Junior in Business Administration

Enrollment in the Broad College of Business is limited, and admission to the College is competitive. Criteria for admission are listed below.

1. Completion of 56 credits.
2. Completion of the following core courses:
 - a. MTH 103 or MTH 124
 - b. EC 201 or EC 202
 - c. ACC 201
 - d. ACC 202 or CSE 101 or second Economics from 2b.
3. A student must declare a business major preference by April 15 for Fall semester admission or November 15 for Spring semester admission.
4. Admission decisions are based primarily on cumulative University grade point average and grades in every completed core course listed above. A holistic review of academic and non-academic factors and experiences may also be considered.