

January 13, 2005

MEMORANDUM

TO: Folu Ogundimu

FR: Renée Canady

RE: Student Medical Excuse for Class Absences

The UCAP Subcommittee established to review the above issue considered current practices and policies at MSU, as well as policies at various Big Ten universities. Following consultation with the University Ombudsman, Dr. Stan Soffin, it is our recommendation that the existing published policies on this matter are sufficient to minimize the problems expressed by Dr. Glenda Moorer.

It is our assessment that few faculty and students are familiar with the policies as established. To this end, we suggest broadly informing students and faculty of attendance policies as found on the Ombudsman homepage (<http://www.msu.edu/unit/ombud/excuses.html>) and on the Olin homepage (<http://www.olin.msu.edu/infopage.php?id=113>). Communication on this matter should be sent under the signature of Dr. Moorer with the full support of UCAP.

We recognize the staffing implications of the problems of excessive student request for medical excuses for class absence and fully support Dr. Moorer in her effort to minimize unnecessary student appointments on this matter.

Cc Dr. Stanley Soffin