

March 12, 2004

TO: Jon Sticklen, Chairperson
Executive Committee of Academic Council

FROM: Lou Anna K. Simon
Provost and Vice President for Academic Affairs

SUBJECT: Change in Title—Assistant Provost for Undergraduate
Education

Assistant Provost and Assistant Vice President Banks advises me the changes in administrative title with respect to shifting responsibilities of positions in the Office of the Provost have not been a matter of University-level academic governance review under normal practice in keeping with the By-Laws of the Board of Trustees delegation of such changes to the President.

However, in keeping with the spirit of my commitment to have full and open discussion of initiatives set forth in the *Realizing the Vision* blueprint, I intend to review with the University Committee on Academic Policy (UCAP) the action I will propose to change the administrative title of the Assistant Provost for Undergraduate Education to that of “Assistant Provost for Undergraduate Education and Dean of Undergraduate Studies.” Two related memoranda are appended for your information.

c: Members, Executive Committee of Academic Council
Assistant Provost and Assistant Vice President Robert Banks
Assistant Provost Youatt
Assistant Provost Klomparens

March 11, 2004

TO: Academic Deans

FROM: Lou Anna K. Simon
Provost and Vice President for Academic Affairs

SUBJECT: Change in Title—Assistant Provost for Undergraduate
Education

Consistent with the expanded role and responsibilities outlined in the *Realizing the Vision* blueprint, I propose to change the title of the Assistant Provost for Undergraduate Education to that of “Assistant Provost for Undergraduate Education and Dean of Undergraduate Studies” to reflect more appropriately the expanded role of this position. This change in title builds on the very successful model established for graduate education, raising visibility and increasing accountability, coherence, and quality assurance for undergraduate programs. The redefined Assistant Provost for Undergraduate Education and Dean of Undergraduate Studies will work in parallel with the Dean of the Graduate School, providing leadership for enhanced coordination of undergraduate, graduate, and graduate professional programs, policy, curriculum, and program development. This will provide a critical connection between undergraduate and graduate programs—capitalizing on the many synergies that contribute to the strengthening of the educational experience for all our students.

Effective immediately, the change in the administrative title carried by Professor June Youatt will be that of “Assistant Provost for Undergraduate Education and Dean of Undergraduate Studies.”

c: Assistant Provost Youatt
Assistant Provost and Assistant Vice President Banks
Provost Staff
Core Group