

GUEST STATUS AT ANOTHER INSTITUTION

MSU students may attend other institutions as *Guest Students* or *Non-matriculated Students* for short periods, either during the regular academic year or in the summer, for the purpose of earning credit for transfer to Michigan State University.

Students planning to attend accredited Michigan institutions should use the Michigan Uniform Undergraduate Guest Application form which may be obtained from the host institution, from the Undergraduate University Division at MSU, the Office of Transfer Admissions in the Office of Admissions and Scholarships, or the Office of the Registrar at MSU. Students who wish to attend non-Michigan institutions should obtain application forms from the host institution.

After completing Part I of the Michigan Uniform Undergraduate Guest Application, the student must bring the form to the Office of the Registrar for completion of Part II and to have the seal of the University affixed. If the student's cumulative grade point average is less than 2.0, Part II will have to be completed first by the student's academic associate dean.

A student wishing to take courses at another institution should consult an academic adviser or the ACTS IV course equivalency table on the Web at www.admis.msu.edu to assure transferability.

Credits for courses in which passing grades are earned of any designation less than "C" (2.0), such as C minus (less than 2.0), are *not* acceptable in transfer unless the student has a cumulative grade-point average of at least 2.00 from the transferring institution. This applies also to MSU-sponsored Study Abroad programs that are not taught by MSU faculty and for which courses are designated as transfer courses.

Michigan State University students beyond sophomore standing may not earn credit in two-year institutions for transfer to Michigan State.

TRANSFER STUDENT ADMISSION

An undergraduate student with above average grades in another accredited institution or international institution of similar quality is eligible to apply for admission to Michigan State University.

Admission to the University is conditioned upon the applicant providing accurate and current admissions information and upon the applicant updating such data if circumstances arise that make the previously provided information inaccurate, misleading or incomplete in an important way. Submission of an application authorizes the University to investigate the accuracy of statements made and data provided by the applicant and those who submit materials or information on behalf of the applicant. Falsifications, misrepresentations or omissions in application answers or supporting data may constitute grounds to deny or revoke admission to the University. Admission to the University may be denied or revoked if the University learns that an individual has engaged in conduct that indicates to the University that the individual is not ready to be a responsible member of the University community.

Transfer applicants must provide transcripts from all higher education institutions attended. Acceptance is determined in the light of the applicant's previous academic record and his or her proposed program. Falsifications, misrepresentations or omissions in application answers or supporting data may constitute grounds to deny or revoke admission to the University. Out-of-state students must have an academic record that is above average. An international student must present an academic record equal to a minimum cumulative grade-point average of "B" (3.00) or better. The chief academic officer of the University has authority to grant waivers of usual entrance requirements.

Students admitted from institutions whose entrance requirements, programs, and grading systems are equivalent to those of Michigan State University may receive full credit for their past work. See *Credits* in the *Undergraduate Education* section of this catalog.

However, the students must take such courses in their programs as have not been covered by equivalent work. An evaluation of transfer credit will not be made until a student has been admitted to the University and assigned to an Academic Orientation Program. Credits in which grades were earned of any designation less than "C" (2.0), such as C minus (less than 2.0), are *not* acceptable in transfer unless the student has a cumulative grade-point average of at least 2.00 from the transferring institution.

Students from two-year institutions such as community or junior colleges may present a maximum of one-half the number of credits required for the bachelor's degree at Michigan State University. Usually 60 semester credits (90 quarter credits) are the maximum allowed. The University strongly urges students to complete courses that satisfy the Integrative Studies, Mathematics, and Tier I writing requirements and prerequisites to courses in the major prior to transferring.

Students beyond sophomore standing may not earn credit in two-year institutions for transfer to Michigan State University.

Selected correspondence and extension work up to 30 credits may be applied toward a Michigan State degree, provided the credit is earned at an institution recognized by Michigan State University. The University will grant credit for certain college-level U.S. Armed Forces Institute courses which are recommended by the American Council on Education. Credits are not granted for achievement on the General Educational Development tests.

Although acceptable courses and credits earned at another institution are recorded on the student's permanent academic record, grades are not transferred to this record. Only grades and grade points earned at MSU appear on the Michigan State University academic record. Thus only work completed at this University is included in the Michigan State University grade-point average. However, credits accepted from another institution are included on the Michigan State University transcript as part of the student's total credits earned. To be eligible for graduation with honor, transfer students must earn a minimum of 50 semester credits at MSU. To be listed in the commencement program, the 50 credits must be earned by the end of the semester prior to graduation.