

**MICHIGAN STATE
UNIVERSITY**

September 16, 2003

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ASST PROV UNDERGRAD ED

MEMORANDUM

TO: Dr. June Youatt, Assistant Provost for Undergraduate Education
FROM: Dr. Linda O. Stanford, Assistant Provost for Academic Services and Registrar
RE: Request for Moratorium on Admission to the Bachelor of Science Degree in Geophysics

For Transmittal to the University Committee on Academic Policy (UCAP)

The request referenced above is being sent to you for action by the University Committee on Academic Policy (UCAP).

Please ask the UCAP to consider the request referenced above at its meeting on September 25, 2003. Please mail the related materials referenced under the heading Attachments at the end of this memorandum to the members of the UCAP.

The UCAP alone will consider this request and its recommendation will be sent to the Provost for final approval.

If you have any questions about this memorandum or the attached materials, please call me at 5-8420.

Thank you for your help.

Attachments:

1. Request for a Moratorium in an Academic Program form dated July 29, 2003; Bachelor of Science degree in Geophysics and attachments.

s:\share\ucapgeophysics



**UNIVERSITY
CURRICULUM
and CATALOG**

Michigan State University
176 Administration Building
East Lansing, Michigan
48824-1046

PH: 517/355-8420
FAX: 517/353-1935

MICHIGAN STATE UNIVERSITY

August 15, 2003

MEMORANDUM

TO: Dr. June Youatt, Assistant Provost for Undergraduate Education

FROM: Dr. Linda O. Stanford, Assistant Provost for Academic Services and Registrar

RE: Request for Moratorium on Admission to the Bachelor of Science Degree in Geophysics

For Transmittal to the University Committee on Academic Policy (UCAP)

The request referenced above is being sent to you for action by the University Committee on Academic Policy (UCAP).

Please ask the UCAP to consider the request referenced above at its meeting on September 11, 2003. Please mail the related materials referenced under the heading Attachments at the end of this memorandum to the members of the UCAP.

The UCAP alone will consider this request and its recommendation will be sent to the Provost for final approval.

If you have any questions about this memorandum or the attached materials, please call me at 5-8420.

Thank you for your help.

Attachments:

1. Request for a Moratorium in an Academic Program form dated July 29, 2003: Bachelor of Science degree in Geophysics and attachments.

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REQUEST FOR A MORATORIUM IN AN ACADEMIC PROGRAM

Michigan State University

Office of the Provost

See instructions on reverse side.

Date 7-29-03

This form is for all requests for moratoriums in academic programs. Information submitted on this form becomes a permanent part of the institutional record of this program. Only the original copy of this form plus any attachments should be sent to the Office of the Provost, Curriculum and Catalog, 176 Administration Building; copies will be distributed, as appropriate, to the Provost, the University Committee on Academic Policy, University Graduate Council, and the University Committee on Curriculum.

1. Department/School/College Geological Sciences
2. PRESENT STATUS (type exactly as indicated in the current catalog):
Name of Program: B.S. Curriculum and Major Codes: 3998, 3999,
Name of Degree: Geophysics 4000
Type of Program (check those that apply):
a. Major
b. Specialization
c. Certificate
d. Online Off-Campus On-Campus
e. Teacher Certification: Elementary Secondary / Major Minor / Single Subject Group Subject
f. Other (Specify) _____
Cooperating Department(s)/School(s)/College(s): _____

3. Reason for Moratorium Request: Required courses for major not offered; uncertainty of future faculty position

4. Effective Start Semester: Fall Spring Summer, Year 2003
Effective End Semester: Fall Spring Summer, Year 2004

A moratorium is removed and the programs becomes available again the semester following the effective End Semester. Programs that will be phased out and discontinued will need to be processed through University-level academic governance by submitting a Request for Changes in an Academic Program form to University Curriculum and Catalog, 176 Administration Building.

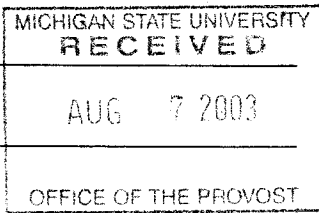
5. Students who will be affected by the proposed change(s): B.S. students currently enrolled in this B.S. program

6. Suggested alternative major and major code for new admits: Physics and Geophysics

7. Attach the information requested in Instruction 7 on the reverse side.

8. Recommended: Michael Anthony Velbel
Chairperson, Initiating Department or School M. A. Velbel
Douglas W. East
Chairperson, College Curriculum Committee
Douglas W. East
Dean, College

9. Reviewed by Others Affected (see Instruction 9):
Name _____
Position _____
Unit _____



10. Date Reviewed:
University Committee on Academic Policy _____
University Graduate Council _____

Routing:
University Committee on Academic Policy (if applicable)
University Graduate Council (if applicable)
Registrar's Office
Admissions Office

11. Approved:

Provost

**GEOPHYSICS
BACHELOR OF SCIENCE DEGREE
RATIONALE FOR MORATORIUM**

7a. *Background information including the considerations which precipitated the request for the moratorium.*

Since the implementation of this degree program in spring 2001, our staffing situation is such that some of the primary courses for this major have not been offered. Due to budget uncertainties, we do not know if these courses will be offered in the future. Acceptable substitutions for the major's primary courses are not available.

7b. *Relationship of this program to similar programs offered at MSU and/or by other educational institutions.*

This program is related to the B.S. degree in Physics and Geophysics offered by the Department of Physics and Astronomy here at MSU.

7c. *Expected enrollment per year averaged over the last five years.*

There are currently three students enrolled in this program.

7d. *Plan for evaluating the program and need for a moratorium.*

We hope to know more about the status of faculty positions by the end of FY 2003-04 and will reevaluate the continuance of this program at that time.