

MICHIGAN STATE
UNIVERSITY

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August 15, 2002

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APUEAS

MEMORANDUM

TO: Dr. Barbara C. Steidle, Assistant Provost for Undergraduate Education,
Assessment and Academic Services

FROM: Dr. Linda O. Stanford, Registrar and Assistant Provost for Academic Services

RE: Request for Moratorium on Admission to the Bachelor of Science Degree in
Family and Consumer Resources
For Transmittal to the University Committee on Academic Policy (UCAP)

The request referenced above is being sent to you for action by the University Committee on Academic Policy (UCAP).

Please ask the UCAP to consider the request referenced above at its meeting on September 12, 2002. Please mail the related materials referenced under the heading Attachments at the end of this memorandum to the members of the UCAP.

This request, in addition to the request for discontinuation of the major, will be slated for Subcommittee B, UCC on September 19, 2002 and will be before the Full Committee, UCC on September 26, 2002.

If you have any questions about this memorandum or the attached materials, please call me at 5-8420.

Thank you for your help.

Attachments:

1. Request for Permanent Changes in an Academic Program, dated April 26, 2002: Bachelor of Science Degree in Family and Consumer Resources.

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OFFICE OF THE
PROVOST

Michigan State University
Administration Building
East Lansing, Michigan
48824-1046

FAX: 517/355-9601

REQUEST FOR PERMANENT CHANGES IN AN ACADEMIC PROGRAM

Michigan State University

Office of the Provost

See instructions on reverse side.

Date April 26, 2002

This form is for all changes in academic programs. Submit this form to initiate (a) any change in a program which alters the degree requirements or the number or distribution of required credits, (b) a change in the administrative unit(s), or (c) a change in the name of the program. Do not submit this form if a change in a program results from a course deletion, a change in a non-course-based requirement (performance, certificate) and if the change alters the degree requirements or the number or distribution of required credits. Do not submit a *Request for Permanent Changes in an Academic Program* form if only the course number, title, number of credits, or prerequisite of an existing course has been changed, and the degree requirements and the number and distribution of required credits remain unchanged. If substantial changes in the nature of the program are needed, submit a *Request for a New Academic Program* form, and a *Request for Permanent Changes in an Academic Program* form to discontinue the existing program. Information submitted on this form becomes a permanent part of the institutional record of this program. **Deadline dates for submitting requests are distributed by the Executive Secretary of the University Committee on Curriculum (UCC) each Fall.**

<www.msu.edu/unit/apueas/uccweb.htm>

Only the original copy of this form plus attachments should be sent to the Office of the Provost, Curriculum and Catalog, 176 Administration Building; copies will be distributed, as appropriate, to the Provost, the Teacher Education Council, University Committee on Academic Policy, University Graduate Council, and the University Committee on Curriculum.

1. Department/School/College Family and Child Ecology

2. PRESENT STATUS (type exactly as indicated in the current catalog):

Name of Program: Family and Consumer Resources Curriculum and Major Codes: _____

Name of Degree: Bachelor of Science

Type of Program (check those that apply):

a. Major

b. Specialization

c. Interdisciplinary

d. Other (Specify) _____

e. Teacher Certification: Elementary Secondary / Major Minor / Single Subject Group Subject

Cooperating Department(s)/School(s)/College(s): _____

CHANGE(S) REQUESTED:

3. Type(s) of Change(s): Moratorium on admission to the program until 12/2003, effective Fall 2002

4. Discontinue program (see instruction 4).

5. Effective: Fall Spring Summer, Year 2002. Students who will be affected by the proposed change(s): Only newly admitted or those who want to change majors as juniors or seniors. This would eliminate that option.

6. Will the proposed change(s) have a negative impact on any students? If so, which ones? Describe the impact and explain what accommodations will be made. 9 majors currently and all can be serviced with existing courses.

7. Reason(s) for change(s): Market analysis needs to be done to determine if offering major is worthwhile; faculty who taught in this major have both retired.

8. Source of budget for the program change(s) (circle): internal reallocation, college reallocation, new funds.

9. What is your projected cost per student credit hour and/or the basis on which the cost projection is made? _____

10. How many additional staff will be required? _____ Indicate who will provide the primary instruction and the names of their department/schools/colleges. Describe any external professional linkages (industry, government, etc.) _____

11. Will additional equipment be required? No Approximate cost \$ _____ Source of funds _____

12. Will additional library materials be required? No Approximate cost \$ _____ Source of funds _____

13. Will additional space be required? No Type and approximate amount _____

14. Attach the information requested in Instruction 7 on the reverse side.

15. Approved (see Instruction 15): 16. Reviewed by Others Affected (see Instruction 16):

[Signature] 4-26-02 Anne Soderman

*Chairperson, Initiating Department or School Name

Linda K. Good 5-15-02 Acting Chairperson

Chairperson, College Curriculum Committee Position

[Signature] 5-15-02 FCE

*Dean, College Unit

Provost

*Signature means that the request is approved and that budgetary support is available or has been requested through normal administrative channels.

17. Date Approved:

Teacher Education Council _____ University Graduate Council _____

University Committee on Curriculum _____ Academic Council _____